

Evans Nurse Scholarship Application Helpful Hints

The following helpful hints are intended to guide applicants through some of the questions on the scholarship application. Please review these tips prior to beginning the application or contacting the Foundation office with questions.

General Application Information

- The application must be completed in a single sitting. Applicants are not able to save the application and return to it at a later time.
- Applicants should carefully read and follow the application instructions and complete all required fields.
- When uploading documents, use either PDF or Word (.doc or .docx), or text files.
- Before submitting the application, applicants are advised to print a copy for their records.
- Applicants who have received funding in the past need to submit a new application each year in order to be considered. It is recommended that previous application documents not be reused.
- OHSU students in the Accelerated Program must apply at the beginning of their program to be considered, as funds are distributed in Fall, Winter, and Spring terms.
- The online application is made available in late April or early May and closes near the end of June. Applicants should visit our website for exact application dates each year.
- Applicants will receive an email confirmation with 24 hours of their submission. If no confirmation email is received please contact the Foundation Office at (541) 201-4019.

Enrollment Information Section

- **School Address:** Applicants enrolled at Oregon Health Science University - Ashland Campus, should list OHSU's Ashland campus address.
- **Please provide the GPA that applies to you:** In the two available spaces for this question, applicants need to choose the option that best applies to them based on the provided description, and put their GPA in the corresponding space. The other space can be left blank.

Financial Information Section

- **If you have not applied for financial aid, what was your adjusted gross personal income?** In this question, applicants need to provide us with the adjusted gross personal income from their last personal income tax return. The exception is if the applicant is a dependent and claimed by someone else. If they are claimed by someone else then they need to submit their family's adjusted gross personal income from their last tax return.

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Personal Essay

- **Why do you have financial need?** In this essay question, please elaborate and explain the information you submitted in the Financial Information section. Applicants should also address any barriers to receiving financial aid, total existing educational debt, as well as their living situation.

Resume

- The applicant should include on their resume, relevant and significant work experience, relevant and significant volunteer experience, and education institutions attended including their cumulative GPA at each listed institution.

References

- Applicants can submit only two current (past 12 months) letters of reference. Reference letters must be signed and need to accompany the application at the time it is submitted. Applicants can do this by scanning the letters and uploading them as a PDF. References cannot be submitted separate from the application

Individuals selected to provide references need to meet the criteria listed on the application. References should speak to the applicant's academic achievements, leadership, work ethic and why the applicant is a good candidate for a scholarship.

Decision Process

- Award decisions are made in late July to mid August for the upcoming year and all applicants will receive a letter notifying them of the funding decision.
- If applicants have a change of address after their application has been submitted they should contact our office to update their address.

