Evans Nurse Scholarship
Application Helpful Hints

The following information is intended to guide applicants through some of the questions on the scholarship application. Please review these tips prior to beginning the application or contacting the Foundation office with questions.

General Application Information

- The application must be completed in a single sitting. Applicants are not able to save the application and return to it at a later time.
- Applicants should carefully read and follow the application instructions and complete all required fields. Incomplete applications will not be considered.
- When uploading documents, use either PDF or Word (.doc or .docx), or text files. Please do not submit JPEG files.
- Before submitting the application, applicants are advised to print a copy for their records.
- Applicants who have received funding in the past need to submit a new application each year in order to be considered. Previous application documents should not be reused.
- OHSU students in the Accelerated Program must apply at the beginning of their program to be considered, as funds are distributed in Fall, Winter, and Spring terms.
- The online application is made available in late April or early May and closes near the end of June. Applicants should visit our website for exact application dates each year.
- Applicants will receive an email confirmation with 24 hours of their submission. If no confirmation email is received please contact the Foundation Office at (541) 482-0367 x2.

Enrollment Information Section II

- **Please provide GPA:** Accelerated program students should enter their Pre-Nursing requirement GPA. Continuing Juniors, Seniors, and RCC second year nursing students should enter their nursing course GPA.

Financial Information Section III

- **What was your adjusted gross personal income?** Applicants need to provide their adjusted gross personal income (AGI) from their last personal income tax return (Line 7 on Tax Form 1040). The exception is if the applicant is a dependent and claimed by someone else. If they are claimed by someone else, they need to submit their family's adjusted gross personal income from their last tax return.
- **What is your estimated Cost of Attendance (COA):** Applicants need to provide the tuition cost for their program, which is available on each school's respective website. The COA should be for the academic year for which they are applying for the scholarship.
- **Please provide an estimated budget of how you will pay your COA from the following sources:** Explain how you intend to pay tuition in the coming year. Applicants who haven't received their financial aid award letter can refer to their previous years financial aid award package as an estimate. For scholarships, applicants should list only scholarships they have secured for the upcoming academic year.

- **Why do you have financial need?** In this essay question, applicants should elaborate and explain the information submitted in the Financial Information section. Applicants should also address any barriers to receiving financial aid, total existing educational debt, as well as their living situation.

Personal Essay IV

- **Why are you pursuing the degree you've chosen? What has influenced you and what are your career plans upon achieving your degree? Include relevant work and volunteer experience that brought you to this goal.** In this essay, applicants should tell us what inspired them to go into the nursing field, why they will be an excellent future nurse, and how they intend to support patients in the Rogue Valley.

Resume V

- The applicant should include on their resume, relevant and significant work experience, relevant and significant volunteer experience, and education institutions attended including their cumulative GPA at each listed institution.

References VI

- Applicants must submit two current (this calendar year) letters of reference. Reference letters must be signed and need to accompany the application at the time it is submitted. Applicants can do this by scanning the letters and uploading them as a PDF. Reference letters cannot be submitted separate from the application.
- Individuals selected to provide references need to meet the criteria listed on the application. References should speak to the applicant's academic achievements, leadership, work ethic and why the applicant is an excellent candidate for a scholarship.

Decision Process

- Award decisions are made in late July to mid August for the upcoming year and all applicants will receive a letter from the Ashland Community Hospital Foundation notifying them of the funding decision.
- If applicants have a change of address after their application has been submitted they should contact our office to update their address.

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